



## **Statement of Interest**

### **PMI Portland Chapter**

### **Excellence in Project Management Award 2006**

[Date]

Dear PMI-Portland Excellence in Project Management Award Committee:

This letter is to confirm that we wish to participate in the PMI Portland Chapter Excellence in Project Management Award. In submitting this Statement of Interest, [Name of participating organization] [Name of nominated project] wishes to be accepted as an official nominee for the Excellence in Project Management Award 2006.

Nominated project's main contact (Lead Nominator) and contact info: [contact name and contact info – phone, email etc]

This Statement of Interest is not intended to be and will not create any legal binding obligation on anyone, and is a good faith expression of interest only. [Name of organization] may withdraw from its participation at any time it desires, with no penalty. The PMI Portland Chapter reserves the right to cancel the award without explanation.

By participating in the Excellence in Project Management Award, the organization will support its Lead Nominator by

- Authorizing the Lead Nominator to spend the time and effort necessary in completing the application package
- Verifying the application package to make sure no confidential information is included in the application All information contained within the application will be released to the general public
- Supporting the Lead Nominator in a showcase presentation for the Awards ceremony
- Sponsoring the project team in attending the award ceremony.

The PMI Portland Chapter will support the organization by

- Providing guidance during the nomination process
- Verifying the completion of the application package
- Appointing an impartial panel of judges to select the winner
- Marketing and publicizing the Excellence in Project Management Award event

Sincerely,

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Project Owner or Client/Date

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Lead Nominator/Date